

NEVILLE PUBLIC MUSEUM
OF BROWN COUNTY



BRIDGING COMMUNITIES, CONNECTING GENERATIONS
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PROCEEDINGS OF THE BROWN COUNTY NEVILLE PUBLIC MUSEUM GOVERNING BOARD

Pursuant to Section 19.84, Wis. Stats., a meeting of the **Brown County Neville Public Museum Governing Board** was held at 4:30 p.m. on Monday, February 13, 2017 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin

PRESENT: Bernie Erickson, Erik Hoyer, Tom Sieber, Sandy Juno and Terri Trantow

ALSO PRESENT: Kasha Huntowski, Kevin Cullen and Beth Lemke

CALL MEETING TO ORDER

1. Vice Chairman Erickson called the meeting to order at 4:35PM.

2. **APPROVE/MODIFY AGNEDA**

Motion made by Erik Hoyer and seconded by Sandy Juno to approve the agenda.

Vote taken. **MOTION APPROVED UNANIMOUSLY.**

3. Museum Director Report. Museum Director Lemke updated the Board on two items that will be on the Education and Recreation Oversight Committee agenda for approval on February 23, 2017. First, is the 2016-2017 carryover for the Visitor Experience Plan recently approved by the Executive. Second, is the renewal of a new five-year gift shop lease with the Neville Public Foundation. The Neville Public Museum Foundation has been operating the gift shop since 1996. Once approved, at Committee the two items will go to the County Board of Supervisors on 3/15 for final approval.

Museum Director Lemke provided the Board hard copies of the 2016 Collection Managers Report and reinforced the importance of the museum's digital initiative and strategies in supporting the ongoing needs of the community.

Regarding the Visitor Experience and Architectural Exhibition Master Plan Museum Director Lemke shared with the Board revised 2d elevations of each of the thematic sections as well as some of the construction elevations of case work. She explained the advances the project has made regarding design as the team has better defined anchor artifacts per thematic section. There is daily communication on the project status between Director Lemke and Triad Creative Group with a revised project end date of the end of February 2017.

Discussion ensued; staff was asked about the overall cost of the project. The budget portion requested as part of the RFP has not been provided in draft form but is due next by the consultants working on the project. Museum Director Lemke shared that she would provide detail in the coming months as part of the Brown County budget process.

4. Museum Deputy Director Report. Deputy Director Cullen reported that for the 72nd Art Annual 76 artists submitted 181 pieces and that the art juror selected 47 pieces to be displayed. This is significantly higher participation than in the previous 3 years. Over 200 photographs were entered into the #Neville Winter contest and 32 were selected for display. The quality of the submissions was greater than the Neville Cats photography contest in 2016.

He informed the Board about the collaborative process of gathering video interviews that are being used for the interpretive plan for *Estamos Aquí* ("We are Here") opening in May 2017. Deputy Director Cullen also

provided an update of rental of *The Initiated Eye: Secrets, Symbols , Freemasonry and the Architecture of Washington DC* and the partnership with the NEW Masonic Library and Museum who will be loaning artifacts to complement the art exhibit. Museum Director Lemke informed the Board that equipment will need to be borrowed or rented and the second floor loading dock walls removed for the delivery of artifacts in *Neon Darkness Electrified* in July. Deputy Director Cullen announced on May 20, 2017 the next Parkaeology Program with Brown County Parks will be held at Pamprin Park.

Discussion ensued; Sandy Juno recommended sharing rack cards with her off ice for added promotion of *Estamos Aquí*. Vice Chairman Erickson recommended Woodman's Grocery Store and Terri Trantow recommended the Catholic Diocese for exhibit poster distribution. Erik Hoyer added that the rack cards be bilingual and recommended working with the Brown County Library on joint programming opportunities and promotions.

5. Such other matters as authorized by law:

Sandy Juno asked about Neville involvement with Public Television and the Antiques Road Show recording in June of 2017. Museum Director Lemke stated that the Brown County Federation of Organizations meets monthly that the upcoming visit is a standing agenda item to discuss organizational participation. Coordination will also involve the Greater Green Bay Visitors Bureau and PMI Management.

Museum Director Lemke informed the Board that the Neville's Media Technician lost his father that afternoon and asked the members to keep him and his family in their thoughts.

Museum Director Lemke asked the Board about removing the June meeting date due to vacation plans. Next meeting of the Neville Public Museum Governing Board will be Monday, March 13, 2017 at 4:30pm
2017 meeting date are as follows:

Monday, April 10, 2017

Monday, May 8, 2017

NO June meeting

Monday, July 10, 2017

Monday, August 14, 2017

Monday, September 11, 2017

Monday, October 9, 2017

Monday, November 13, 2017

Monday, December 11, 2017

6. Adjournment. Vice Chairman Erickson called the meeting to an end at 5:26PM.
Motion made by Tom Sieber and seconded by Erik Hoyer to approve.
Vote taken. MOTION APPROVED UNANIMOUSLY.